

**GRADE 11 CHECK SHEET**  
***\*School Counseling Department\****

**Scheduling: (Will be done with me 1 on 1 during Feb & March)**

- Review transcript, GPA, and check credit/course requirements
- Choose grade 12 courses related to the major you wish to pursue (Review the program of studies)
- File appeals using the google form for classes you didn't meet the criteria and want to enroll (**DUE 3/19**)
- Correct any attendance issues and register for credit recovery if it was already lost

**Naviance:**

- Login and make sure you can access the site, it's a good idea to use your personal email for naviance
- Update your parent's information (email and phone number) under the "about me" tab.
- Search for colleges using the Advanced College Search feature and research the entrance criteria.
- Add colleges to the "Colleges I'm Thinking About" list based on your academic profile (safe, target, reach)
- \*\*Complete the Pre-College Survey located under the "About Me" tab (DUE 5/1)\*\***
- Keep a concise list of extracurricular activities you have participated in using the **resume feature**

**College Preparation:**

- Ask two teachers to write you a recommendation.** One from the Humanities field and one from the STEM field **BY THE END OF JUNIOR YEAR.** (In person first, or through email if virtual, then put on naviance)
- Schedule campus tours/visits for the spring & summer and attend college fairs (virtual or in-person)

Decide what you want in terms of:

Big School / Small School    Dorm / Commute    City / Rural    Major?    How far?

- Review the common application writing prompts on naviance and start ESSAYS over the summer.
- Create a Common Application account (commonapp.org) over the summer.
- Keep your raise.me scholarship account updated and search for scholarships (fastweb, companies, etc.)
- Keep free / reduced lunch status updated with the office to qualify for fee waivers (SAT, score reports, apps)
- ATHLETES – Register on the NCAA eligibility center if you intend to play Division 1 or 2 athletics

**Testing:**

- Create a collegeboard account (used to retrieve SAT scores, register for tests, and search for colleges)
- Review PSAT score from October's administration on collegeboard and utilize Khan Academy for prep
- Register for one of the Spring SAT or ACT administrations online (collegeboard.org or act.org)
- Enroll in a preparation program if necessary and financially feasible (C2, Kaplan, tutor, etc.)

REACH OUT WITH ANY QUESTIONS OR CONCERNS